

B46 OHSAS System Development Program (Based on OHSAS 18001)



Duration

5 days

Course content

Detailed discussion on:

- ◆ Detail exposure to OHSAS 18001/2
- ◆ The Occupational Health and Safety Act
- ◆ Health and Safety Policy Statement
- ◆ Methods of interpreting the OHSAS 18001 Standard
- ◆ Case studies
- ◆ Group work through on the development of policies and procedures required by the standard
- ◆ Detail coverage of the standard clauses:
 - Occupational Health and Safety Management Systems Requirements (4.0)
 - OH&S Policy (4.2)
 - Planning (4.3)
 - Implementation and Operation (4.4)
 - Checking & corrective action (4.5)
 - Management Review (4.6)
 - Pitfalls with regard to implementation
 - Development of Policies and Procedures required by the standard
 - Case Studies and Group work
- ◆ Detail outline of Process management
- ◆ Process mapping
- ◆ Group work
- ◆ Controls needed on the OH&S
- ◆ Document Templates
- ◆ Formats
- ◆ Procedure writing techniques
- ◆ How to develop Policies
- ◆ Group work
- ◆ How to develop Procedures
- ◆ Group work
- ◆ How to develop work instructions
- ◆ Development and implementation steps (Gantt charts)
- ◆ Collating of documents
- ◆ Certification process
- ◆ Group projects to be submitted on agreed timeframe

Course Outcome: NQF Level 4

- ◆ Participant will be able to set up an implementation plan
- ◆ Be able to co-ordinate the development and implementation of the OH&S
- ◆ Be able to track changes and update the OH&S
- ◆ Report to management on progress or discrepancies found
- ◆ Maintain the OH&S